



<b>Job Title:</b>	<b>Nursing Coordinator</b>
<b>Location:</b>	Mount Gilead, OH
<b>Job Status:</b>	Part-time
<b>Reports to:</b>	Medical Director
<b>Department:</b>	Medical

### **Nursing Coordinator - Part-Time**

The part-time Nursing Coordinator is passionate about providing excellent medical care for our campers. Their welcoming demeanor sets others at ease while ever ready to respond to medical emergencies. They build trusted relationships with families, campers, volunteers, and hospital partners with every interaction.

They enjoy leading medical professionals while simultaneously having capacity for managing details about each camper. The Nursing Coordinator leads with medical expertise to confidently provide clinical care. They are a collaborator who enjoys partnering with other team members to ensure the camp experience is impactful and medically sound.

The Nursing Coordinator has our camper's best interest at heart and make decisions on their behalf. They are confident that the work they do before, during, and after camp is critical to camp operations and the overall camper experience.

### **Department Overview:**

The Medical Department, as part of the Operations Team, recruits and supports campers and families to provide an integrated camp experience through medical, psychosocial & dietary adaptations.

### **Responsibilities:**

- Assisting in supervision of in camp nursing operations during all residential and weekend camp sessions
- Processing and medical screening of campers, volunteers, and summer staff applications
- Recruiting, interviewing, screening, and training of volunteer nursing staff
- Teaching medical and non-medical staff and volunteers about medical conditions, and camp procedures.
- Assisting with managing, stocking, and keeping inventory of our medical facility.
- Basic medical training to all volunteer and summer staff
- Participate in camper placement processes, to provide medical analyses of campers by session

### **Required Skills & Experience:**

- BSN in Nursing with at least two-year experience (pediatric preferred)
- Registered Nursing License, valid in the state of Ohio
- Valid BLS for healthcare professional certifications (PALS and ACLS preferred)
- Experience with Microsoft Office software

### **Preferred Skills & Experience:**

- Emergency medicine experience
- Camp or other nontraditional setting experience

## Expectations & Requirements for all Flying Horse Farms Staff

We live our Values. We are each responsible for knowing our values:

- **We are All In.** To embody our Core Values of “*Campers First*,” and “*All Crew, No Passengers*” we are **All In** to demonstrate a dedication to FHF’s mission & vision, even when tasks or goals may be in our stretch zone or outside normal job responsibilities. This may include the reminder that “*Anyone Can Give*” means that in all we do, always, with all people, we represent FHF, and our camper families depend on us to share their stories and inspire as many people as possible to be part of making camp possible.
- **We have an Attitude of Optimism.** Our Core Value of “*Welcome Home*,” requires us to have an **Attitude of Optimism**. We accept ambiguity as an opportunity to solve problems and are hopeful our work and objectives will achieve successful outcomes. Having an Attitude of Optimism in how we approach our work means that we “*Celebrate Every Milestone*” when trying something new or different. There may not be a specific outcome met or achieved, but other opportunities present themselves, such as: learning experiences, new skills, thought processes, or communication styles.
- **We are Trustworthy.** To achieve our Core Value of “*Seeing the Best in Each Other*,” we must be **Trustworthy**. We build trust when we show up prepared, consistently deliver what is asked of us and what we say we will do, and then some. We take ownership of our work, and we are honest about where support is needed and how we offer it to each other. When this is demonstrated, “*With Trust Comes Relief*” is experienced by others. We foster the experience with abundant gratitude and applying our Core Value of “*A Simple Thank You Goes a Long Way*”.
- **We Take Initiative.** The Core Value of “*Fearless is Free*” invites a team member to **Take Initiative** to plan for what could happen, solve problems with innovation, and be attentive to details for successful outcomes. “*Giving Feels Good*” extends to how we offer our talents, our energy, and our care for the sake of the greater good of the mission.

### One Barn:

At Flying Horse Farms, we believe in providing opportunity to engage and learn cross departmentally. To demonstrate this and underscore our operating core value of All In, every employee at FHF participates in organization-wide and/or cross departmental efforts. While included in all team member position responsibilities is the agreement of “other duties as assigned” or “not assigned,” we at FHF desire to be All In and agree too and partner on tasks, projects, and teamwork that support the operations and mission of the organization by completing tasks or assignments that may normally fall outside of your job description. Examples of this include but are not limited to fundraising, event assistance, program participation, facilities assistance work, “volunteering/working” for a camp session, and supporting alternative revenue efforts as appropriate. At FHF we fondly refer to this approach to All In as The One Barn.

*Flying Horse Farms provides healing, transformative camp experiences for children with serious illnesses and their families - free of charge. Located on 200 acres in Mt. Gilead, Ohio, camp first opened its gates in 2010 and hosts about 900 children and families each year.*

*Flying Horse Farms is the first camp in the Midwest to become a full member of the SeriousFun Children’s Network. Founded by actor, philanthropist and Ohio native Paul Newman, the Network is a community of independently managed and financed camps and programs creating opportunities for children with serious illnesses and their families. The Network has evolved from one camp to a global community serving one million children and families across five continents.*

*The children who attend camp have illnesses including cancer, heart conditions, rheumatoid arthritis, blood disorders, asthma, gastrointestinal disorders, and facial anomalies.*

*At Flying Horse Farms, for a weekend or week at a time, being sick takes a backseat to being a kid. And fun is priority number one. Campers participate in activities like swimming, boating, fishing, archery, high ropes and arts and crafts. Campers receive first-rate care at our on-site health center, staffed 24/7 by medical professionals from children’s hospitals across Ohio and beyond.*

*Flying Horse Farms is an ACA-Accredited Camp with the American Camp Association.*